

Weddings at The Hall

We would like to take this opportunity to congratulate you both on your forthcoming wedding and send you our best wishes for your future together. Planning your special day may at first seem daunting but the care, skill and professionalism provided at the Northop Hall makes our hotel the perfect place to hold your celebration.

The Northop Hall Wedding Package Includes

Your very own wedding consultant to assist you at every stage

Red Carpet Welcome

A picturesque setting for your wedding photographs

The Duty Manager to act as Master of Ceremonies to guide you through the day

Cake Stand and Knife

White Table Linen and Napkins

Civil Ceremonies

The Northop Hall is very proud to say that we are licensed to hold Civil Wedding Ceremonies. Being married at our hotel means there is no need to travel between venues.

Once you have made provisional enquiries with us you need you contact the Registrar on 01352 703333 and check their availability. Both parties must visit the Registrar and you will need the following: -

Current Passports or Original Copies of your Birth Certificates

A copy of 'Decree Absolute' if either party has been married before

Original necessary proof if you have changed your name by 'Deed Poll'

Weddings can be conducted in Welsh or Bi-lingual ceremonies. Weddings can be held on any day of the week (with the exception of Christmas Day) from 8.00am – 6.00pm. However, the last ceremony should be no later than 4.30pm.

Civil Ceremony Fees

The hotel charge £250.00 for holding your Civil Ceremony with us. This is payable direct to the hotel.

Four Wedding Breakfast

The hotel has numerous suites in which weddings, christenings and functions can be held. Here is a brief description of the suites; however, to get the full effect of the room it is advisable to view.

The Garden Suite

This magnificent suite looks out over our beautiful gardens. Decorated with classic elegance in mind, this spacious room comes complete with original stained glass windows. The Garden Suite will hold 90 people for a wedding breakfast and up to 140 people for the evening reception. With its own private bar for your guest's exclusive use, its own dance floor and area for our resident DJ or a medium sized band this room is suitable for any reception.

The Gallery/ Library/ Roof Terrace

This light room has a traditional feel with panoramic view of the grounds, the ideal choice for intimate dinners for up to 16 guests. The Gallery is most suited for small family gatherings. Also licensed for Civil Ceremonies for up to 35 guests this room is located on the first floor.

Room Hire Charges

Should your evening reception be too large, we can cater for up to 140 people you will then need to hire the Garden Suite and Terrace. The following room charge will apply depending on the room you choose for your reception and will secure rooms for your use throughout the event.

<i>Garden Suite and Terrace Suite</i>	<i>£500.00</i>
<i>Gallery/Library/Roof Terrace</i>	<i>£200.00</i>

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Beverages Packages

The hotel does not allow you to bring your own wines for consumption on the Hotel Premises. Below are suggested beverage packages, should you wish to compile your own beverage package, we will be more than happy to provide you with a quotation or suggest alternatives to make your package truly individual.

Package One - £ 12.95 per person
Reception Beverage on Arrival
One Glass of House Red or White Wine to
accompany your Meal
A Glass of Sparkling Wine to Toast

Package Three - £ 17.50 per person
Reception Beverage on Arrival
One Glass of House Red or White Wine
with your meal
A glass of Champagne to toast

Package Two - £ 15.50 per person
Reception Beverage on Arrival
Two Glasses of House Red or White Wine
with your meal
A glass of Sparkling Wine to toast

Package Four - £ 19.50 per person
Reception Beverage on Arrival
Two glasses of House red or White Wine
with your meal
A Glass of Champagne to Toast

Reception Drinks

Pimms
Bucks Fizz

Mulled Wine
Bellini

Children's Beverages

Children's Beverages
One Soft drink on Arrival
One soft drink with the meal
One glass of fizz for the Toast £5.50

1Ltr Jug of fresh Orange Juice £6.50
1.5Ltr Still and Sparkling Mineral Water £3.75

Buffet Selection

All buffets *MUST* cater for the total number of guests attending the party, as insufficient food reflects poorly on the Hotel and we may be unable to provide additional food at the time.

Finger Buffet Selector

Choose 4 items from each list £ 16.95

Additional Items charged at £ 3.00 per items per person

Home Made Pate, Chutney & Crusty Bread

Selection of Filled Tortilla Wraps

Hot & Spicy dusted Chicken Wings

Oven Baked Sausage Rolls

Hickory Smoked BBQ Ribs

Twice Cooked Potato Wedges

Mini Fish Finger & Ketchup Rolls

Individual Prawn Cocktails

Home Made Coleslaw

Potato & Spring Onion Salad

Tossed House Salad

Herb Scented Pasta Salad

Buttered Jacket Potatoes

Assorted Vegetarian Quiches

Crisp Bruschetta & Dips

Curried Rice Salad

Additional Buffet Items £5.00

Mild Chicken Curry & Rice

Home Made Chilli Con Carni

Beef Stew & Rosemary Dumplings

Chorizo & Shell Fish Paella

Bacon Rolls & Chips £ 8.50 per person

Hog Roast Company

Prices Available on Request

Bread Rolls

Buttered New Potatoes

Apple Sauce

Mustards

Home Made Coleslaw

Potato & Spring Onion Salad

Tossed House Salad

Herb Scented Pasta Salad

Banqueting Selector

We ask that you make one selection from each course for all your guests, we will be happy to cater for any specific dietary need for your guests.

Canapés £6.95 per person

Please select 5 items of your choice

<i>Smoked Salmon Beignets</i>	<i>Chicken Liver Pate & Chutney</i>
<i>Tomato & Mozzarella Bruschetta (v)</i>	<i>Mini Fruit Kebabs (v)</i>
<i>Grilled Bacon & Date Rolls</i>	<i>Whipped Goats Cheese Tart (v)</i>
<i>Smoked Mackerel & Whiskey Pate</i>	<i>Tiger Prawn Spring Rolls</i>

To Begin

Soup £5.25 per person

Cream of Seasonal Vegetable Soup
Roasted Vine Tomato with Basil Oil
White Onion & Thyme Veloute
Wild Mushroom finished with Sherry
Cream of Broccoli Soup with mini Stilton Scone

<i>Smooth Chicken Liver & Herb Pate with Home Made Chutney</i>	£5.95
<i>Chicken, Bacon & Apricot Terrine Studded with Pistachios</i>	£5.95
<i>Baked Feta Cheese & Cherry Tomato Tart with Basil Oil</i>	£5.95
<i>Smoked Salmon Salad, Crème Fraiche & Cranberries</i>	£6.95
<i>Salad of Mozzarella, Vine Tomatoes & Fresh Basil drizzled in Rocket Pesto</i>	£5.95
<i>Pearls of Melon soaked in Midori Syrup with Lemon Water Ice</i>	£5.95

Main Event

<i>Traditional Roast Turkey, Trimmings & Gravy</i>	£16.95
<i>Roast Loin of Pork, Roast Potatoes & Thyme Jus</i>	£17.95
<i>Braised Welsh Beef, Roast Potatoes & Red Wine Gravy</i>	£15.95
<i>Pan Fried Breast of Chicken</i>	£15.95
<i>Wrapped in Bacon, Fondant Potatoes & Wild Mushroom Cream</i>	
<i>Roast Topside of Beef with Yorkshire Pudding & Pan Gravy</i>	£17.95
<i>Baked Fillet of Salmon topped with Pesto Crust & Basil Cream Sauce</i>	£17.95
<i>Pan Fried Sea Bass fillet</i>	£17.95
<i>Wrapped in Parma Ham with Summer Pea & Garden Mint Risotto</i>	
<i>Oven Roasted Rack of Lamb</i>	£18.95
<i>Fondant Potato with Garlic & Rosemary Scented Jus</i>	

Vegetarian Options

<i>Wild Mushroom & Asparagus Filo Parcel With Roasted Vine Tomato & Herb Coulis</i>	<i>£14.95</i>
<i>Baked Goats Cheese & Roasted Shallot Tart With Confit of Tomatoes & Balsamic Reduction</i>	<i>£14.95</i>
<i>Crushed Summer Pea & Fresh Mint Risotto With Parmesan Tuille & Herb Dressing</i>	<i>£14.95</i>

To Finish

All Desserts £ 5.95 per person

<i>Baked Lemon Tart with Piquant Raspberry Coulis</i>
<i>Vanilla Cream filled Profiteroles with Chocolate Sauce</i>
<i>Home Made Ice Cream Parfait with Fruit Puree</i>
<i>Home Made Sticky Toffee Pudding with warm Butterscotch Sauce</i>
<i>Vanilla Scented Cheesecake with Fruit Compote</i>
<i>Warm Apple Pie with Vanilla Pod Custard</i>
<i>Fresh Strawberries & Cream (seasonal only)</i>

Cheese Course

£6.95 as replacement for Dessert

£4.95 served as fourth course to your meal

Welsh & Borderland Cheeses with Celery, Chutney & Wafer Biscuits

Freshly Filtered Coffee with After Dinner Mint *£2.95*

Dressed Buffet £28.95

*Melon Crown with fresh Strawberries
tossed in advocaat & Icing Sugar*

Dressed Whole Salmon

Rib of Beef on the Bone

Whole Chauffroid Ham

Mixed Shellfish Platter

Buttered Baby Potatoes

Waldorf Salad

Sweet Tomato and Basil Salad

Citrus Scented Coleslaw

Potato and Scallion Salad

*Pear and Walnut Salad with Stilton Shavings
Freshly baked Bread*

*Welsh and Continental Cheese with Biscuits, Celery and Grapes
Homemade Tiramisu laced with Tia Maria*

Coffee and Petit Fours

Making Your Booking

Step One

Check availability and make a provisional booking with us. This will be held for no longer than 14 days. If you would like to cancel your provisional booking this must be done in writing within the 14 days.

Step Two

A confirmation in writing along with your signed contract (terms of business) and a non-transferable and non-refundable deposit of £ 1000.00 will be required to secure the booking. Only once you have received written confirmation from the hotel has your booking been confirmed.

Step Three

You may make an appointment at any time up to four months before the day to discuss your requirements and provisional numbers. An estimated quotation will be sent to you following this meeting.

Step Four

Six weeks prior to the day 90% of the estimated quotation is required. Please make an appointment at this point to discuss any alterations to the estimated quotation can be made at this point.

Step Five

Two weeks prior to the day we now require the final numbers and details to be confirmed. It is requested that the outstanding balance is settled. Alterations within the final two weeks are at the discretion of the General Manager and Company Director. You will also be asked to arrange a final meeting one-week before the day to discuss the final proceedings of the day.

Terms of Business

Provisional bookings will be held for two weeks, after which the full agreed deposit is payable:

1. A deposit of £1000.00 which is non-refundable shall be paid to the company on confirmation by the customer of the booking.
2. The 90% balance of the payment less the deposit shall be paid no less than 2 WEEKS before the function. When the outstanding balance is paid the customer shall confirm the number of guests requiring:
 - a) Room Hire
 - b) The Type Of Rooms
 - c) Meals & Refreshments
 - d) Service Required
 - e) Schedule of any services required. In default of payment of the outstanding balance by the agreed date the Company shall be entitled to cancel the function and/or accommodation reservations.
3. In the event of the cancellation by the customer less than 30 days before the function, the customer shall be liable to pay the Company 100% of the total cost of room hire and estimated food & drinks bills and any other loss suffered by the company.
4. All prices charged by the hotel are subject to VAT prevailing at the day of the function and/or room hire. The company reserve the right to charge the customers function to a different room in the Hotel if, at the date when the final booking arrangements are confirmed, the number of persons attending the function is less than 85% of the numbers given on the date of the original booking, or in other exceptional circumstances, when the client will be advised in advance of such a charge. This will also apply to accommodation booked by the customer.
5. The customer agrees to pay interest at the rate of 2% per month on the outstanding balance of any sum due to the company from the customer expiration of 7 days from the date of the invoice. Interest shall be calculated from the date when the invoice is posted or otherwise delivered to the customer by the company.
6. The Company shall not be liable for any consequential loss suffered by the customer or any 3rd party by reason of this agreement
7. The Company reserves the right to cancel any booking without incurring any liability to the customer in the event of damage to the hotel by fire, flood, or other cause, any shortage of labour, strikes, lockouts, or industrial disputes or any other cause beyond the control of the Company which prevents it from offering hotel services of reasonable standard to its customers.
8. The Company reserves the right to refuse the hiring or employment by the customer and/or his guests of any photographer, toastmaster, entertainer or any persons in connection with a function to be held at the hotel.
9. The Company accepts no responsibilities for any equipment or any other item owned to or given to or used or supplied to the hotel by the customers for use or in conjunction with a function held at the Hotel under the Terms of an agreement between the customer and the Company
10. The Customer shall indemnify (a full replacement cost) any loss or damage caused to any part of the Hotel premises, fixtures, fittings and equipment or any other property of the company. The customer's duty to indemnify the Company shall accrue when damage can be reasonably attributed to the customer, his guest or any other person permitted to enter the building by the customer, his servants or guests. The customer will report immediately the Hotel Management the presence of any 3rd party seeking to gain or having gained access to the customer's function without the customer's consent. In the event of the Company's staff not being informed and hat 3rd party causes damage to the Company's property, the customer shall be liable to the Company for such loss or damage.
11. No objects shall be fixed to the walls, ceilings or floors of the Company's property, his servants or agents without the consent of the company's authorised representative.
12. No food or drink may be brought into the hotel without the previous consent in writing of the Company.
13. The customer shall be responsible for the orderly behaviour of his guest and their conducts at any function held at the hotel. In particular the customer shall ensure there is no betting, gaming or striptease or kiss-o-gram at the function held at the hotel.
14. The customer agrees to pay to the Company and charges incurred by the customer or his guests for any accommodation, food, beverages or any services not provided for under the agreement. In the event of the customer; prior to the function, instructing the company in writing to obtain cash settlements for any charges, the Company shall arrange for such charges to be recovered from the person incurring the charges.
15. The customer Hereby agrees to vacate the accommodation referred to above at the agreed time of the function, failing this they will be liable to one days rental for room hire.
16. Any Disco, cabaret, band or other 3rd party ordered on behalf of the customer, for the customer shall be booked on condition that the customer will have no claim from the company for any failure by the 3rd party, beyond control of the company.
17. Dissatisfaction claims may be considered by the company up to the value of the main meal only, or in the case of room hire only a maximum of £300.00, or room hire cost, which ever is the lowest will be considered for claims beyond the control of the company.
18. The hotel reserves the right to amend prices and services without prior notice.
19. The hotel will not keep articles brought to the hotel for decorative purposes more than 48 hours after the event, if articles are not collected within this time they will be disposed of without prior warning. Articles are not to be brought to the hotel no earlier then 48 hours before the event.

I ACCEPT THE FUNCTION/ROOM HIRE AND OTHER SERVICES PROVIDED BY THE HOTEL SUBJECT TO THE TERMS AND CONDITIONS STATED ABOVE.

Name of Organiser/s:

Signature of Organiser/s:

Date of Signing:

Insurance: We advise you consider purchasing comprehensive insurance for your special events.