

Weddings at The Hall

We would like to take this opportunity to congratulate you both on your forthcoming wedding and send you our best wishes for your future together. Planning your special day may at first seem daunting but the care, skill and professionalism provided at the Northop Hall makes our hotel the perfect place to hold your celebration.

Civil Ceremonies

Northop Hall is very proud to say that we are licensed to hold Civil Wedding Ceremonies. Being married at our hotel means there is no need to travel between venues.

Once you have made provisional enquires with us you need to contact the Registrar on 01352 703333 and check their availability. Both parties must visit the Registrar and you will need the following:

Current Passports or Original Copies of your Birth Certificates

A copy of 'Decree Absolute' if either party has been married before

Original necessary proof if you have changed your name by 'Deed Poll'

Weddings can be conducted in Welsh or Bi-lingual ceremonies. Weddings can be held on any day of the week (with the exception of Christmas Day)

Making your Booking

Step One

Check availability and make a provisional booking with us. This will be held for no longer than 14 days. If you would like to cancel your provisional booking this must be done in writing within the 14 days.

Step Two

A confirmation in writing along with signed contract (terms of business) and a non-transferable and non-refundable deposit of £1000.00 will be required to secure the booking. Only once you have received written confirmation from the hotel has your booking been confirmed.

Step Three

You may make an appointment at any time up to four months before the day to discuss your requirements and provisional numbers. An estimated quotation will be sent to you following this meeting.

Step Four

Six weeks prior to the day 90% of the estimated quotation is required. Please make an appointment at this point to discuss any alterations; the estimated quotation can be made at this point.

Step Five

Two weeks prior to the day we now require the final numbers and details to be confirmed. It is requested that the outstanding balance is settled. Alterations within the final two weeks are at the discretion of the General Manager/Director. You will also be asked to arrange a final meeting one-week before the day to discuss the final proceedings of the day.

The Northop Hall Hotel Inclusive Package

Red Carpet Welcome

The Duty Manager to act as Master of Ceremonies

Cake Stand and Cake Knife

White Table Linen and Napkins

Floral Arrangements for all tables

Reception Drink

3 Course Wedding Breakfast including Coffee

Glass of House Red or White Wine with meal

Sparkling Wine for Toast

Evening Finger Buffet

DJ & Disco

Bar until 1am

Bridal Suite with Full Welsh Breakfast

Special Accommodation Rates for Guests

2018

Sunday Thursday

30	50	£2,354.40
50	70	£3,693.60
60	90	£4,563.00
80	120	£6,048.00

Friday - Saturday

30	50	£2,975.40
50	70	£4,465.80
60	90	£5,394.60
80	120	£7,068.60

Wedding Breakfast Package Menu

Please choose one item from each course

*Chef's Home Made Chunky Vegetable Soup
Served with a Warm Crusty Petit Pain*

*Home Made Smooth Chicken Liver Pate
With Caramelised Onion Chutney and Crisp Bruschetta*

*Dovetail of Honeydew Melon
Accompanied by a Woodland Berry Compote*

oOo

Roasted Loin of Pork and Apple Sauce

Roast Beef and Yorkshire Pudding

Roast Turkey with Traditional Trimmings

Roasted Breast of Chicken

Wild Mushroom and Herb Risotto (V)

*All served with Roasted Potatoes Seasonal
Vegetables and Pan Gravy*

oOo

*Home Made Vanilla Pod Cheesecake
With a Fruit Coulis*

Cream filled Profiteroles with Chocolate Sauce

Sticky Toffee Pudding with a Rich Butterscotch Sauce

oOo

Freshly Filtered Coffee and Mint Chocolates

Evening Finger Buffet Menu

Selection of Filled Tortilla Wraps

Vegetable Spring Rolls

BBQ Spare Ribs

Sausage Rolls

Twice Cooked Potato Wedges & Dips

Selection of Quiches

Breaded Chicken Goujons

Selection of Salads

Menu Options

Canapés £6.95 per person

Please select 5 items of your choice

Smoked Salmon Beignets

Chicken Liver Pate & Chutney

Tomato & Mozzarella Bruschetta (v)

Mini Fruit Kebabs (v)

Grilled Bacon & Date Rolls

Whipped Goats Cheese Tart (v)

Smoked Mackerel & Whiskey Pate

Tiger Prawn Spring Rolls

Supplement charges apply for this menu

To Begin

Soup

Roasted Vine Tomato with Basil Oil

White Onion & Thyme Veloute

Wild Mushroom finished with Sherry

Cream of Broccoli Soup with mini Stilton Scone

Chicken, Bacon & Apricot Terrine Studded with Pistachios

Baked Feta Cheese & Cherry Tomato Tart with Basil Oil

Smoked Salmon Salad, Crème Fraiche & Cranberries

Salad of Mozzarella, Vine Tomatoes & Fresh Basil drizzled in Rocket Pesto

Pearls of Melon soaked in Midori Syrup with Lemon Water Ice

Main Event

Pan Fried Breast of Chicken Wrapped in Bacon, Fondant Potatoes & Wild Mushroom Cream

Braised Beef, Roast Potatoes & Red Wine Gravy

Baked Fillet of Salmon topped with Pesto Crust & Basil Cream Sauce

Confit Shoulder of Lamb Creamed Potatoes and a Rosemary & Redcurrant Jus

Vegetarian Options

*Wild Mushroom & Asparagus Filo Parcel
With Roasted Vine Tomato & Herb Coulis*

*Crushed Summer Pea & Fresh Mint Risotto
With Parmesan Tuille & Herb Dressing*

To Finish

Baked Lemon Tart with Piquant Raspberry Coulis

Home Made Ice Cream Parfait with Fruit Puree

Warm Apple Pie with Vanilla Pod Custard

Fresh Strawberries & Cream (seasonal only)

Cheese Course

Welsh & Borderland Cheeses with Celery, Chutney & Wafer Biscuits

Children's Menu £15.00

Aged 2 - 12 years

*Soup of the Day
Ham & Cheese Ciabatta Fingers
Seasonal Melon*

*Chicken Nuggets & Chips
Cheese & Tomato Pizza & Chips
Fish Fingers & Chips
Sausage & Mash with Gravy
(Choice of Beans or Peas)*

*Hot Chocolate Fudge Cake
Banana Split
Ice Cream*

Orange Juice

Or

A smaller portion of Adult Menu

Additional Charges

<i>Hog Roast</i>	<i>Prices available on request</i>
<i>Additional Glass of Wine with Meal</i>	<i>£3.50</i>
<i>House Red/White Wine per Bottle</i>	<i>£17.95</i>
<i>1 Litre Jug of Fresh Orange Juice</i>	<i>£8.50</i>
<i>Entertainment Fee (own Disco)</i>	<i>£75.00</i>

Special Occasion Packages

Sheer Indulgence Package

An Aqua Bouquet of Flowers
A Bottle of Champagne
Strawberries
Chocolates
Use of Robes

Celebration Package

A Bottle of Champagne
Strawberries
Chocolates
Use of Robes

Classic Package

A Bottle of House Wine
Fruit Bowl
Chocolates

Terms of Business

Provisional bookings will be held for two weeks, after which the full agreed deposit is payable:

1. A deposit of £1000.00 which is non-refundable shall be paid to the company on confirmation by the customer of the booking.

2. The 90% balance of the payment less the deposit shall be paid no less than 6 WEEKS before the function. When the outstanding balance is paid the customer shall confirm the number of guests requiring:

a) Room Hire b)The Type Of Rooms c)Meals & Refreshments d)Service Required e)Schedule of any services required. In default of payment of the outstanding balance by the agreed date the Company shall be entitled to cancel the function and/or accommodation reservations.

3. In the event of the cancellation by the customer less than 30 days before the function, the customer shall be liable to pay the Company 100% of the total cost of room hire and estimated food & drinks bills and any other loss suffered by the company.

4. All prices charged by the hotel are subject to VAT prevailing at the day of the function and/or room hire. The company reserve the right to charge the customers function to a different room in the Hotel if, at the date when the final booking arrangements are confirmed, the number of persons attending the function is less than 85% of the numbers given on the date of the original booking, or in other exceptional circumstances, when the client will be advised in advance of such a charge. This will also apply to accommodation booked by the customer.

5. The customer agrees to pay interest at the rate of 2% per month on the outstanding balance of any sum due to the company from the customer expiration of 7 days from the date of the invoice. Interest shall be calculated from the date when the invoice is posted or otherwise delivered to the customer by the company.

6. The Company shall not be liable for any consequential loss suffered by the customer or any 3 party by reason of this agreement

7. The Company reserves the right to cancel any booking without incurring any liability to the customer in the event of damage to the hotel by fire, flood, or other cause, any shortage of labour, strikes, lockouts, or industrial disputes or any other cause beyond the control of the Company which prevents it from offering hotel services of reasonable standard to its customers.

8. The Company reserves the right to refuse the hiring or employment by the customer and/or his guests of any photographer, toastmaster, entertainer or any persons in connection with a function to be held at the hotel.

9. The Company accepts no responsibilities for any equipment or any other item owned to or given to or used or supplied to the hotel by the customers for use or in conjunction with a function held at the Hotel under the Terms of an agreement between the customer and the Company

10. The Customer shall indemnify (a full replacement cost) any loss or damage caused to any part of the Hotel premises, fixtures, fittings and equipment or any other property of the company. The customer's duty to indemnify the Company shall accrue when damage can be reasonably attributed to the customer, his guest or any other person permitted to enter the building by the customer, his servants or guests. The customer will report immediately the Hotel Management the presence of any 3rd party seeking to gain or having gained access to the customer's function without the customer's consent. In the event of the Company's staff not being informed and hat 3rd party causes damage to the Company's property, the customer shall be liable to the Company for such loss or damage.

11. No objects shall be fixed to the walls, ceilings or floors of the Company's property, his servants or agents without the consent of the company's authorised representative.

12. No food or drink may be brought into the hotel without the previous consent in writing of the Company.

13. The customer shall be responsible for the orderly behaviour of his guest and their conducts at any function held at the hotel. In particular the customer shall ensure there is no betting, gaming or striptease or kiss-o-gram at the function held at the hotel.

14. The customer agrees to pay to the Company and charges incurred by the customer or his guests for any accommodation, food, beverages or any services not provided for under the agreement. In the event of the customer; prior to the function, instructing the company in writing to obtain cash settlements for any charges, the Company shall arrange for such charges to be recovered from the person incurring the charges.

15. The customer Hereby agrees to vacate the accommodation referred to above at the agreed time of the function, failing this they will be liable to one days rental for room hire.

16. Any Disco, cabaret, band or other 3rd party ordered on behalf of the customer, for the customer shall be booked on condition that the customer will have no claim from the company for any failure by the 3 party, beyond control of the company.

18. The hotel reserves the right to amend prices and services without prior notice.

19. The hotel will not keep articles brought to the hotel for decorative purposes more than 48 hours after the event, if articles are not collected within this time they will be disposed of without prior warning. Articles are not to be brought to the hotel no earlier than 24 hours before the event.

I ACCEPT THE FUNCTION/ROOM HIRE AND OTHER SERVICES PROVIDED BY THE HOTEL SUBJECT TO THE TERMS AND CONDITIONS STATED ABOVE.

Name of Organiser/s:

Date:

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Signature of Organiser/s:

Date:

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Insurance: We advise you consider purchasing comprehensive insurance for your special events.